

APSNR&PPSSC 2012 - April 12-16, 2012 (4 nights) Reservation Form – Regent Taipei

Please complete this form Regent Taipei Sales Depar Ms. Han Chiang (Tel: 880	rtment - Attn:	·			
GUEST NAME	Gender: Mr	/ Mrs / Ms			
	Last Name:				
COMPANY NAME	First Name:				
CONTACT INFORMATION	Tel:	Tel: Fax:			
ARRIVAL DATE (CHECK -IN) DEPARTURE DATE		Flight:			
(CHECK- OUT) ROOM TYPE:	Deluxe King		vith one but	ffet breakfast and i	in room internet access (1 IP) I in room internet access (2 IP)
	 Rates above are including 5% government tax and subject to a 10% service charge. * () Additional Buffet Breakfast at Brasserie (1st floor) is available NT\$600+10%. * () Additional NT\$1,500+10% for a rollaway bed. 				
Hotel Car Service:	 Please mark (x) if airport transportation is required () Mercedes Benz S-class or BMW 7-Series(selected by the hotel) at NT\$2,400net per trip for up to 3 persons () Mini-van at NT\$3,000net per trip for up to 7 persons () From the airport to the hotel () From the hotel to the airport 				
CREDIT CARD NO.		Master	AE	Diners	JCB
	No			Expiry	
	Signature:				

<u>Remarks</u>: Please provide your credit card information for room guarantee and or the room will be released before 14 days of arrival date.

Hotel Policy:

- 1. Each guest will guarantee their individual room and will be responsible for cancellation and no-show penalty.
- 2. The hotel will require 50% prepayment of the room reserved by the guest and this will be charged to the credit card provided. The balance of the room charges will be automatically charged to the credit card provided on the day of check out unless guest prefers to pay in cash or with another credit card.
- 3. A No-show and early departure of a guaranteed reservation will be charged 50% of the applicable charges of the cancelled nights.
- 4. Check in time is 3:00 p.m. and check out time is 12:00 noon.
- 5. In case of a No-show for any arriving flight transportation arrangements before 06:00 or after 22:00, Noshow charge of NT\$2,400 net will be incurred to your room account or credit card. (Vehicle Type: Mercedes S350/ BMW 7 series)