

HOTEL RESERVATION FORM

| Guest's Information | | |
|--|---------------------|-------------------|
| <input type="checkbox"/> Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. | | |
| First Name _____ | | Family Name _____ |
| Company Name _____ | | |
| Address _____ | | |
| Zip Code _____ | | Country _____ |
| Tel _____ | Fax _____ | Email _____ |
| Reservation Requirement | | |
| Room Type <input type="checkbox"/> Superior Room (single occupancy) at NT\$ 5,250+10% including one daily breakfast <input type="checkbox"/> Superior Room (double occupancy) at NT\$ 5,850+10% including two daily breakfasts ◆ Additional breakfast at NT\$ 600+10% per person ◆ To NTUH (Venue) : 10 minutes by taxi | | |
| Arrival Date _____ | Flight Number _____ | ETA _____ |
| Departure Date _____ | Flight Number _____ | ETD _____ |
| Credit Card Guaranteed | | |
| All reservation must be guaranteed by credit card. Reservations without credit card number are not accepted. Cancellation must be made at least 72 hours in advance; otherwise one-night room charged as "no-show" charged will be claimed from your guaranteed credit card. | | |
| <input type="checkbox"/> Amex <input type="checkbox"/> Visa <input type="checkbox"/> Master card <input type="checkbox"/> Diners <input type="checkbox"/> JCB | | |
| Credit Card Number _____ | | Expiry Date _____ |
| Card Holder's Name _____ | | Signature _____ |
| Airport Transfer | | |
| Tao-Yuan International Airport – Hotel transfers is available upon request at NT\$2,150net per car per trip (BENZ 320) | | |
| Taipei SongShan Airport – Hotel transfers is available upon request at NT\$1,050net per car per trip (BENZ 320) | | |

Check-in / Check-out

- 1) Check-in: After 14:00. Early check-in is subject to availability and additional charge may be applied.
- 2) Check-out: Before 12:00 noon. Use of rooms from 12:00 noon to 18:00 on the day of departure can be arranged at fifty percent (50%) off the negotiated rates. Use of rooms after 18:00 will be charged at a full night room rate. Late check-out is subject to availability.